Thanks to all who attended and everyone for their work this year – the meeting commenced with the ANU acknowledgement of country.

1. Roxanne Missingham, University Librarian

- Thanked staff for their work this year
- Talked through the information collected so far for the Philosophy of the Division (link to presentation
- Recognised in particular the great achievements of staff in delivering a high quality much appreciated service – in particular passing on the thanks of NECTAR, ANUSA and PARSA

2. Heather Jenks, Associate Directory, Library

2016 has been a busy time for the ANU Library with the following projects being worked on -

- LibQual+ new (to the ANU Library) survey tool used in July/August to collect feedback on Library services, space and collections. Report to be compiled and circulated by mid-December.
- Small private online course (SPOC) 1st module, Publish and Prosper is live, the next of the 5 modules will be ready early next year Data Management. Thanks go to Imagen Ingram, Hans-Joerg Kraus, Roxanne Missingham and the Library Communications team.
- **Student exhibitions** 4 successful exhibitions in 2016 where student groups used items from the collections and the Rare Book Room. Thanks to Sally Haysom for her helpful guidance.
- Libraries Australia thanks to Marianna Pikler and Paul Pretor for their work with the National Library of Australia and resolving many of the issues with the ANU Library monograph holdings loads. The ANU Library is now displaying a richer collection of monographs on both Trove and WorldCat.
- **Deselection** all branches are working on their 3 year deselection plan. Once completed this plan will be distributed to the Library Advisory Committee. Thanks to all of the staff who have contributed to the creation of the plan. Looking to create additional student study spaces from any space gains in each of the libraries.
- 24/7 Level 3 Chifley is to be refurbished in order to offer a 24/7 service. This work will be completed by the beginning Semester1, 2017. Investigations are beginning on the offering of 24/7 services at the Hancock Library. Watch these spaces!
- Bonus+ ANU Library has become a member of the iii BONUS+ consortium. The service will go live to academics, researchers and Post graduate students early 2017. This is an unmediated borrowing service for books, which allows the user to seamlessly move through from their home university online catalogue to the other consortia library members catalogues and search for and request items for delivery to their home university. Members of BONUS+ are other Australian and New Zealand university libraries who use either the Sierra or Millennium library management systems.
- Thanked all of the Branch staff for their work throughout the year in order for us as a team to be able achieve the above outcomes.

3. Lorena Kanellopoulos – ANU Press report

- Published 54 titles: 47 Press titles, 5 eView titles and 2 eText titles and 11 in production –
 projected titles published this year is 65, this is a 10% increase in production this year
- ebook downloads 878,877 downloads from the Press website and 51,444 downloads for our eView titles to date
- Our books are downloaded all over the world, with Australia making up just 40% of downloads. The countries that most frequently download from our website include the United States, the United Kingdom, China, India, Germany, France, Canada, Indonesia and the Philippines, with the rest of the world making up 23% of our downloads.
- In addition to this we have had some great publicity for our books with 29 book reviews being published this year and 15 books hosting very successful launch events over the year.
- We are also expanding our reach to languages other than English with a number of titles being translated. We have recently published a Croatian translation of *Dilthey's Dream*, and will soon publish a Spanish translation of *Narrow but Endlessly Deep*, and a French translation of *Protected Area Governance and Management*. This book will also be translated into another 5 languages in time.
- ANU Review Report provided in September, available through the ANU Press website –
 Panel suggested 18 recommendations of the 18 we a commenced implementation for 9
 recommendations, these are recommendations 5, 7, 9, 10, 14, 15, 16, 17 & 18
- Advertised the fixed term appointment for a Marketing and Communications Coordinator for initially 3 months with the possible extension of 9 months
- Other projects: New website and amalgamated three imprints on the one website; switched
 to a new ordering and distribution service (New South Books), gathering all the information
 for the ANU Press Review; Digitalisation project making over 500 titles available from the
 ANU Press backlist from 1967-1991

4. Maggie, Shapley, ANU University Archivist report

- Noted the excellent work by University Records in supporting the continuing roll out and use
 of the ERMS though targeted site visits and training
- The ERMS-Intelledox integration was awarded the National Archives' Digital Excellence Award for 2016
- There has been a 70% increase in Freedom of Information requests this year
- Developments for Records next year include the FOI policy suite and an FOI Pulse training module
- Reported that 62% of the archives collection has records in AtoM a remarkable achievement, with the emphasis now on the most-used deposits
- Digitisation and release of all the Tooth and Company city hotel cards now working through country towns
- Over 2,000 deposits on AtoM now harvested weekly by Trove with direct links from searches back to the database
- Archives listed on the Australian Memory of the World Register on display at the Canberra Museum and Gallery till March including a giant banner of the Stovemakers and Porcelain Enamellers of NSW.
- Developments for Archives next year include online ordering from the database, digitisation
 of pre-Federation trade union minute books and more, and revamp of the volunteer
 program
- Recognised the contribution that Dr Sigrid McCausland made during her career, including as ANU University Archivist from 1998 to 2005.

5.	Robert Hitchcock reported on the Union Court Redevelopment – the slideset can be found
	here (PUT IN LINK)

6. Sarah Lethbridge encouraged all to attend the SIS End of Year event