

LIBRARY ALL STAFF MEETING

Thursday 5th December, 2 -3.30 pm., McDonald Room, Menzies Library

1. Attendance and apologies
2. Reports:

a. Achievements, Library communications, ANU renewal, service redesign - University Librarian

Major achievements in 2013 for Library included

- Collections – significant donations acquired for Art & Music, NCIS collection added to the catalogue
- Cataloguing of the Barry Carr collection
- Commissioning the UniLinc report and completing 18 of the 49 recommendations listed by the end of November
- adoption of recommendations from the pilot of extended hours in 2012
- System upgrades, replacement and implementation including implementation of ICA Atom for access to the Archive collections, the very successful Sierra upgrade, implementation of VDX and use of Dropbox for document supply,
- the wonderful new website
- the new how to guides have been a great success
- E Press has under great pressure and will produce over 60 titles this year
- a great range research outputs has been added to the repository.

Congratulations to all staff – the university has benefited from a wonderful set of services across all areas of the Library.

b. Library – Heather Jenks

UniLinc: The 49 UniLinc recommendations from the UniLinc report are being worked through. In November 18 of the recommendations had been completed or closed. The updated report is available on the Library intranet. Included in the completed recommendations has been the Barry Carr collection, a cataloguing project that took place during the Library purchasing freeze in October/November period. Many of the recommendations that are still to be completed are interlinked and because of this it is expected that in the first few months of 2014, a number of recommendations will be completed quite quickly. Huge thanks to all the staff involved with the UniLinc Recommendations, this has been an intensive few months however many gains have been made.

How to Guides: Already mentioned previously by Roxanne, I would like to add that there will be two additional guides out by the end of this week – Nvivo and EndNote. The Library is creating an array of online guides which will support students to achieve their learning goals.

Personal Library Service: the trial for the selected Post-graduate students who started studying mid-year in 2013 is well underway. There have been greater than expected response rates to the emails sent out. The service will be expanded in 2014 to the new Post-graduate intake. There will be a review of the process at the end of Semester 1, 2014, one of the questions we need to ask is – are we as a library covering the basics as well as we could be and are we consistent?

Refurbishment of the Chifley Library foyer: Helena Zobec and Broderick Proeger are working with the various teams who are refurbishing the Chifley foyer over the summer period. Work has begun, a temporary entrance at the side of the building has been created and Library staff are working at temporary service desks.

Work has also started on the upgrade to the steps at the front of the Chifley Library.

Preparation for 2014: Branch Managers have been working on the structure of their Branches post VERRs. When the libraries reopen in 2014 there will need to be a different structure in place as there are a number of staff who have already left after taking up the VERRs offer and more will be leaving at the end of the year.

Heather thanked all staff members for their contributions to the various Library wide activities that have taken place during the year.

c. Archives & Records – Maggie Shapley

Records: The Electronic Records Management System which is due for implementation next year will affect everyone in the Library as we all create records. We will be filing them electronically in the future rather than creating paper files. The ERMS will change the way we all work but particularly Records staff.

There is a lot of work behind the scenes by Records Staff: the Business Classification Scheme which we use to title files is under revision with consultation with Colleges and Service Divisions. The new BCS will include terminology that is familiar to the creators of records rather than the terms we previously used, and these terms need to be mapped back to the National Archives' Records Authorities which we use to either dispose of records, retain them for longer periods or put them in the University Archives. There is also a planned project to digitise all current staff and student files so that the information on the files is available in the Electronic Records Management System when it is implemented.

Archives: the Archives database is now online and covers all our collections and the organisations and people who created them. We have also started to attach digitised records to their descriptions or to link across to digital content on the Digital Collections website. We have digitised film and audio tape from the 1960s to 1990s as a preservation measure and are also make the recordings accessible from Digital Collections. Archives staff are preparing to move 3 kilometres of records from the top level of the Acton Underhill building which is to be converted to parking spaces.

d. E Press – Lorena Kanellopoulos

2013 achievements

E Press will be publishing 55+ titles this year, this includes E Press titles, eView titles and journals

4514 PoD Sales as at 3/12/2013

We established a new imprint this year, ANU eText

Our Books are now amiable through Books on JStor, OAPEN and have signed an agreement with Knowledge Unlatched, this partnership will commence in early 2014

New year

Big Celebration of the Press will organise to make three milestones, these are:

Changing the name of the Press from ANU E Press to ANU Press

The Press being up and running for 10 years

Over 500 titles published

CAUL Library Publishing Advisory Committee – currently organising a Symposium for early July, this including International Speakers from the US

We currently have 505 twitter followers

e. ANDS – Karen Vissar

ANDS is a consortia of ANU – Monash –CSIRO employees and the ANU office is on the 4th Floor of Hancock West. It is the outward national and international facing part of the ANU Library. We are separately funded by Federal Government – National Collaborative Research Infrastructure Strategy - and the latest funding round has just been confirmed.

ANDS helps institutions and researchers publish their datasets so others can use them The website is called Research Data Australia which has 90,000 data collection records contributed from 80 institutions. <http://researchdata.ands.org.au>

Part of our role is to connect Australian data citations and article citations together in the Thomson Reuters Data Citation Index. ANU is taking part in this trial.

As more and more students become data-savvy, they will be coming into the ANU Library asking about finding and citing research datasets. ANDS ANU staff are happy to talk with Library staff about the changing world of research data accessibility and possible impacts for reference, services and training.

3. Discussion

4. Any other business