

LIBRARY ALL STAFF MEETING

Friday 26th July, 9.30 -11 am., McDonald Room, Menzies Library

1. Welcome

The University Librarian welcomed all staff members. Library all staff meeting will be held every six months.

2. Reports

• University Librarian

Roxanne Missingham reported:

- **Result of survey on University service areas:** Chris Grange, Executive Director Administration and Planning, has done a survey on all of the service areas in the University. The Library achieved 4.3 out of scale 5 in overall satisfaction. It was the most highly rated service. Detailed questions were asked about specific services and the library's services were also highly regarded. A report will be available with more detail after the Senior Management Group of the University considers the report.
- **2% increase in salaries:** All staff members will receive 2% salary increase next pay which includes backdating to 1 July.
- **Sierra:** It is expected that Sierra will go live on the 31st July.
- **Accommodation:** A memo has been sent to Facilities and Services about the importance of building and an automated repository on-site with high-density storage for archive and library materials. She will continue pursuing the issue.
- **Welcome Library Communications Team:** the Library Communications team, Patrick Byrnes, Sally Haysom and Nick Welbourn, which have been created after the split of ITS and the Library welcomed to the meeting.

• Associate Director Information Services:

Heather Jenks reported:

- **CAUL statistic:** The collation of 2012 CAUL statistics has been undertaken and is now available online. For the first time this year the linear metre statistics for the Archives were included in the ANU statistical return. Heather thanked the Reference Coordination Group for updating the ANU Library statistics.
- **Online information literacy modules:**
The first online information literacy module called "Finding Books and more" became available on the ANU Library website today 26th July 2013.
- **Single Service Desks:** A project is being scoped at the Chifley Library to combine the all service points into one desk. Other improvements to Chifley will also happen with this work. It is expected that it will happen by the end of 2013.

- **24/7:** Investigation into the opening of level 2 of Chifley 24/7 requested by the ANUSA and the PVC of Student Services is underway; however it is not a simple exercise and may not be able to happen in 2013.
- **Staffing Freeze:** There has been a staffing freeze on since 17th May. There are a number of vacancies across the libraries which we have been unable to fill to date and may not be able to fill for some time to come. I do thank all of you who have been flexible and adaptable and helped to cover when and where they have been needed.
- **VDX:** Soft launch of VDX has happened in June 2013.
- **Refresh of Bibliographic Records:** has been undertaken in conjunction with the National Library on union catalogue

- **Associate Director, Archives:**

Maggie Shapley reported:

- **Release of Archive database:** The databases, which contains record of the which covers whole Noel Butlin Archive of Business and Labour collection and every creator of records (though not down to item level), has been soft launched. You can access the database at: archives.anu.edu.au
- **Trove:** Archive material will be searchable via Trove, which now is primary search engine for Australian researchers, after development of a mechanism for sending files.
- **Records:** The UniDoc project will come to fruition in late 2013/early 2014 delivering an electronic document and records management system.

- **Manager, E Press:**

Lorena Kanellopoulos Reported:

- **E Press:** is now responsible for three brands

E Prints: E Press (peer reviewed Research publications),

E View (internally-refereed University publications) and

E Text (open Access electronic textbooks).

- **E Press Statistics:** E Press had 700,000 downloads last year, and this year so far 545,000 downloads. 5% of E Press users use mobile devices for downloading the materials. First EPubs published in June 2013, a downloadable ebook format with video or audio files embedded within the book. E Press has published 28 titles so far this year.

3. Budget package ANU and library planning

Roxanne Missingham reported:

- The 2013 budget for the Library and ITS after the split has been re-assessed, with assistance from F&BS.
- The 2014 budget will require significant savings from the Library in line with the Budget solutions package. Services Divisions will have reductions which are roughly pro rata. Consultation and planning would now begin in order to achieve the savings. Some areas, such as utilities and licences, will not be able to be reduced. The major areas of expenditure outside these areas are salaries and access & collections.

- Melissa Austin, Associate Director of Human resources will organise a session on “early retirement package” next Friday for SIS staff.

4. Unilinc Report:

Heather Jenks:

Technical Services staff and other directly affected staff met on Monday 22nd July and reviewed all 49 recommendations from the report to ensure that all possible feedback was captured before the development and finalisation of the implementation plan. The plan will be made available online. Heather thanked staff for their input into the Report and for their responses.

5. Any other business

- **ANDS:** Australian National Data Services funding has been extended for 18 months.
- **Heating and air-conditioning:** Library is experiencing some difficulties in regards to Heating and air-conditioning. Facilities and services have been working on solutions. Staff were thanked for reporting issues and assistance in dealing with issues.